



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Agenda Borough Assembly Regular Meeting

Tuesday, September 03, 2024

12:00 PM

Assembly Chambers

You are invited to a Zoom webinar.
When: Sep 3, 2024 12:00 PM Alaska
Topic: Regular Assembly Meeting

Please click the link below to join the webinar:

<https://petersburgak.gov.zoom.us/j/84581254581?pwd=PXT1paBpwnEP2Qmte7FWUQXxmAcblG.1>
Passcode: 943977

Or by Telephone: (720) 707-2699 or (253) 215-8782
Webinar ID: 845 8125 4581
Passcode: 943977

1. **Call To Order/Roll Call**
2. **Voluntary Pledge of Allegiance**
3. **Approval of Minutes**
 - A. Regular Assembly Meeting Minutes August 19, 2024
4. **Amendment and Approval of Meeting Agenda**
5. **Public Hearings**
6. **Bid Awards**
7. **Persons to be Heard Related to Agenda**

Persons wishing to share their views on any item on today's agenda may do so at this time.
8. **Persons to be Heard Unrelated to Agenda**

Persons with views on subjects not on today's agenda may share those views at this time.
9. **Boards, Commission and Committee Reports**
10. **Consent Agenda**
11. **Report of Other Officers**
 - A. **US Forest Service Update**

Petersburg District Ranger Born will update the Assembly on USFS activities. A written report from Ranger Born is attached to this packet.

B. Petersburg Medical Center

PMC CEO Hofstetter provided an update on Medical Center activities. A written report is attached to this packet.

12. Mayor's Report

A. September 3, 2024 Mayor's Report

13. Manager's Report

A. September 3, 2024 Manager's Report

14. Unfinished Business

15. New Business

A. Derelict Boat Disposal Contract Award

Buck's Marine Service provided Harbormaster Wollen with a quote for derelict vessel removal services for the F/V Pacific Queen for an amount not to exceed \$83,200.

16. Communications

17. Assembly Discussion Items

A. Assembly Member Comments

B. Recognitions

18. Adjourn



Petersburg Borough

12 South Nordic Drive
Petersburg, AK 99833

Meeting Minutes Borough Assembly Regular Meeting

Monday, August 19, 2024

6:00 PM

Assembly Chambers

1. Call To Order/Roll Call

Vice Mayor Marsh called the meeting to order at 6:00 pm.

PRESENT

Mayor Mark Jensen
Vice Mayor Donna Marsh
Assembly Member Thomas Fine-Walsh
Assembly Member Bob Lynn
Assembly Member Rob Schwartz
Assembly Member Jeigh Stanton Gregor

ABSENT

Assembly Member Scott Newman

2. Voluntary Pledge of Allegiance

The Pledge was recited.

3. Approval of Minutes

A. August 5, 2024 Assembly Meeting Minutes

The August 5, 2024 meeting minutes were unanimously approved.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

4. Amendment and Approval of Meeting Agenda

The agenda was approved as submitted.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

5. Public Hearings

There were no public hearings.

6. Bid Awards

There were no bid awards.

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

No views were shared.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

No views were shared.

9. Boards, Commission and Committee Reports

There were no reports.

10. Consent Agenda

A. Petersburg Lodge No. 1092 Loyal Order of Moose Liquor License Renewal

The Assembly unanimously supported the Club Alcohol license renewal for the Moose Lodge.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Lynn.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

11. Report of Other Officers

There were no reports.

12. Mayor's Report

A. August 19, 2024 Mayor's Report

Vice Mayor Marsh read the Mayor's report into the record.

13. Manager's Report

A. August 19, 2024 Manager's Report

Manager Giesbrecht read his report into the record, a copy of which is attached and made a permanent part of these minutes.

14. Unfinished Business

A. Ordinance #2024-14: An Ordinance Amending Provisions of Chapters 3.38, 3.40, and 3.76 of the Petersburg Municipal Code to Establish the Public Works Director as the Head of the Borough Water and Sewer Utilities and Create an Assistant Public Works Director as an Administrative Officer of the Borough - Third and Final Reading

The Assembly unanimously approved Ordinance #2024-14 in its third and final reading.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

B. Ordinance #2024-15: An Ordinance Amending Section 14.20.280 of the Petersburg Municipal Code to Clarify Recoverable Expenses from Vessels Impounded and Disposed of from Borough Harbors - Third and Final Reading

The Assembly unanimously approved Ordinance #2024-15 in its third and final reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

C. Ordinance #2024-16: An Ordinance Adjusting the FY 2025 Budget for Known Changes - Third and Final Reading

The Assembly unanimously approved Ordinance #2024-16 in its third and final reading.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

15. New Business

A. Resolution #2024-11: A Resolution Approving the Sale of a Borough Tidelands Parcel, Described as McFadden Lease Parcel B, Plat #95-7 (Parcel ID #01-008-242), to Island Refrigeration, LLC

By unanimous roll call vote, the Assembly approved Resolution #2024-11.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

B. Letter of Opposition to Any Determination by NOAA/NMFS to List Gulf of Alaska Chinook Salmon under the Endangered Species Act

The Assembly unanimously approved the letter of opposition to list Gulf of Alaska Chinook salmon under the Endangered Species Act.

Motion made by Assembly Member Lynn, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

16. Communications

A. Correspondence Received Since August 1, 2024

17. Assembly Discussion Items

A. Assembly Member Comments

No comments were shared.

B. Recognitions

Emergency Services Director Hankins invited everyone to attend the volunteer recruitment drive at the Hammer and Wikan Hardware parking lot on Saturday, August 24th from 10:00 am to 2:00 pm.

18. Adjourn

The meeting was adjourned at 6:25 pm.

Motion made by Assembly Member Stanton Gregor, Seconded by Assembly Member Fine-Walsh.

Voting Yea: Mayor Jensen, Vice Mayor Marsh, Assembly Member Fine-Walsh, Assembly Member Lynn, Assembly Member Schwartz, Assembly Member Stanton Gregor

Borough Manager's Report

Assembly Meeting 19 August 2024

- ❖ The Streets crew finished installation of the new fencing around the Green Field at the ballfield complex.
- ❖ With dry conditions prevailing in recent weeks, we used up the last of our dust control compound (lignosite). Another tank of lignosite has arrived at the AML yard in Petersburg and we anticipate being able to apply more dust control soon.
- ❖ The Borough's new fleet fueling system is up and running, with minimal downtime needed to make the switch from the old system. A big thank you to installer Mattingly Electric and Admin Assistant Karen Malcom for all their work to get the new system put together and started up successfully.
- ❖ The bears are back! Garbage bears are active, and this may continue for a few months before they den up in the fall. One large bear has started chewing holes through the cans, which has reduced the effectiveness of keeping lids closed with ratchet straps. Garbage customers are strongly encouraged to keep garbage secured indoors, and only place garbage in the can on the morning of garbage pickup day.
- ❖ We are advertising for a Building Maintenance Supervisor to replace Jim Holder, who is leaving Public Works to take a position with Community Development as the Borough's new Building Official. Jim's last day with Public Works is August 16th.
- ❖ Wastewater Supervisor Justin Haley and Director Cotta are working on finalizing a biosolids permit for disposal of the Borough's composted sewage solids. This will formalize the current practice of applying these solids to the surface of the Borough's landfill. Previously we were able to dispose of the composted solids in the Borough's mud dump, but more stringent testing requirements caused us to redirect to a facility where less testing is required.
- ❖ The Borough has received a draft of the proposed EPA discharge permit renewal for the Wastewater Treatment Plant. We are reviewing this draft permit and have a 45-day period to make any comments. It is anticipated that when finalized, the new permit will result in a lot of additional testing procedures and likely an additional treatment process (disinfection). Cost impacts related to the new permit are not fully known but will be significant. We will be able to make more accurate assessments of these costs once we learn more about what the final permit will look like, and the programmed implementation schedule for the required changes to our testing and treatment processes.
- ❖ The line crew successfully installed a new distribution pole that will facilitate the electrical service to the Medical Center's WERC building. Thanks to motorists for observing the road closure on 8th Street during the work.
- ❖ We are sending our new mechanic to two weeks of classes on EMD generators to increase his knowledge of this type of engine. It was a good opportunity that will help him get up to speed that much faster.

- ❖ Staff have been working on some general cleaning and painting projects around the diesel plant while the weather is good.
- ❖ PMPL, in conjunction with the water, wastewater and sanitation departments, is considering signing up for an online rate engine software that will simplify annual rate reviews of the enterprise funds. The platform is based on annual subscriptions and will illustrate to a better degree how planning for inflation, projects and other expenses affect the revenue requirements of the utilities. The costs are a fraction of a normal rate study and the company, Waterworth, provides unlimited support throughout the year, creating a truly continuous focus on rate adequacy and guidance that will help ensure the health of our enterprise funds.
- ❖ Members of the Assembly and staff met with Congresswomen Peltola and our DC Lobbyist last week. We toured the future home of the Scow Bay Boatyard and discussed issues including King Salmon, the pending DOE grid deployment grant, and needs for housing, childcare and mental health support. Both groups also had an opportunity to tour the hospital and the WERC building site.
- ❖ P&R is gearing up for the fall season with Youth Basketball registration in full swing! Coaches, referees, and time clock volunteers are still needed, come talk to us for information and signing up!
- ❖ Please check for updated fall facility schedules coming out soon for Parks and Rec. These will be posted on Facebook, website, around the facility, and shared with KFSK.
- ❖ The Petersburg Bike Park is pedaling forward with work and improvements continuing around the park! Contact Pat Blair at Wheelhouse Bikes for more ways to help.
- ❖ EMS is very short on EMT's for staffing the ambulance. We continue to recruit for the EMS Coordinator position, with no applicants.
- ❖ Harbor Office is still busy with summer traffic though most transient activities are travelers heading south.
- ❖ Tour ship activity is still busy through mid-September so thank you again to the local fleet playing nice at the Drive Down facility.
- ❖ Glo and Borough staff met with representatives from American Cruises, Dick Somerville and staff to discuss the future of mooring an additional vessel here in Petersburg.
- ❖ Nice weather has increased activity at launch ramps and skiff stalls are all full, with permanent stall holders. Effects of the dredge project are producing increased use.
- ❖ Our attorney and I have completed the draft agreement with Tlingit & Haida Housing regarding the Airport Subdivision expansion. The draft has been emailed to THRHA for their review and possible edits. When completed, this will be sent to the Assembly for their review and approval.



File Code: 1560

Date: August 28, 2024

Route To:

Subject: Monthly update to Petersburg Borough

To: Mayor Mark Jensen and Assembly Members

Good afternoon, Mayor Jensen, and Assembly Members. Here are some updates from the Petersburg Ranger District on activities around Petersburg.

1. FOREST PLAN REVISION UPDATE:

- a. The 45-day feedback period is still underway for the Wilderness Suitability Process, and the public has an opportunity to weigh in on lands that may be suitable for inclusion in the National Wilderness Preservation System. Interested individuals have until Sept. 14 to submit their feedback using the plan revision email: TongassPlanRevision@usda.gov.
- b. The forest plan process is ongoing. For more information contact me or our Forest Plan Revision Team (SM.FS.TNFRevision@usda.gov)

2. Timber:

- a. Thomas Bay: We are developing a Stewardship Agreement for this activity. It is developing into a project with an integrated focus and will not be ready for offer until next spring.
- b. Small Sales will continue along the roadsides to provide for our smaller operators. We currently have 6 small sales currently going on Mitkof Island. We have offered two more sales last week on Mitkof Island.
- c. Contact Timber Management Assistant Jorge Enriquez (Jorge.Enriquez@usda.gov) for more information.

3. Cabins and Trails:

- A. Bipartisan Infrastructure Law (BIL) Cabins:
 - a. West Point Cabin Repair (2025) is part of this funding. Replace old, rusting fabricated brackets of the cabin's foundation and porch with new components that will improve structural stability. An engineering survey was completed this year with a contract via National Forest Foundation to repair next year.
 - b. Woodpecker Cove cabin (2026) site design and cabin design are being finalized. We intend to submit for contracting to have constructed in 2026.
- B. GAOA Trails:
 - a. Petersburg Lake Trail: Trail work is wrapping up for the year with preparations for next year's work.
 - b. Crews have been busy at work cutting out the existing trails on Mitkof and Kupreanof Islands. Crane Lake trail has been upgraded on the first portion of the trail with gravel and concrete steps replacing portions of the step and run board walk areas. Petersburg Lake Trail has been brushed out for the full trail length. More work on the Petersburg Lake Trail next year.



- C. For more information on Cabins and Trails please contact our Recreation Staff Officer Nick Kloos (nicholas.kloos@usda.gov).

5. Office Consolidation

- a. The office will be temporarily moving from the downtown location to the Scow Bay Work Center at 123 Scow Bay in October or November for about 2 years. Many of our folks will be teleworking during the renovation. The Scow Bay Work Center will be our office location for the public to meet with Forest Service staff.
- b. Renovation of the downtown office is estimated to start in January and go for 2 years with a complete renovation of the interior of the building.
- c. Point of contact for more information is Logan Wild (Logan.Wilde@usda.gov)

7. Fire Fighting positions available:

- a. Alaskans interested in a firefighting career with the Forest Service can apply for seventeen open positions.
- b. Forest Service is hiring wildland firefighters into permanent seasonal positions on hand crews, engine crews and in dispatch offices.
- c. There are vacancies in Moose Pass, and Anchorage on the Chugach National Forest, and Juneau on the Tongass National Forest.
- d. Applicants can apply online. Jobs will be posted on USAJobs.gov starting Aug. 23 and open through Sept. 24.

8. 2024 Capitol Christmas Tree:

- a. A beautiful Sitka spruce from the Wrangell Ranger District has been selected to represent Alaska as the 2024 U.S. Capitol Christmas Tree.
- b. The tree will symbolize Alaskans' connection to the lands they call home, as well as the special relationships between the forests and tribal communities, partners, and sponsors coming together to send this unique holiday gift to the U.S. Capitol.
- c. The Capitol Christmas Tree project is led by the Forest Service's Alaska Region. This is the first time the Tongass is providing the U.S. Capitol Christmas Tree.
- d. The tree will be harvested in late October and packaged on a custom 82' trailer. After a sendoff celebration in Wrangell, the first Whistle Stop will be in Ketchikan, then it will be transported to Seattle by barge. From Seattle, it will begin a coast-to-coast Whistlestop Tour visiting communities across the country to share the story of The People's Tree from Alaska's National Forests.
- e. The U.S. Capitol Christmas Tree initiative is a 54-year tradition in which one of America's 154 national forests provides a tree for the West Lawn of the U.S. Capitol for the holiday season. The project is made possible with support from partners including nonprofit Society of American Foresters and Alaska Geographic, cash and in-kind contributions from small businesses and large corporations, as well as volunteers throughout Alaska and across the United States.

- f. We still need thousands of handmade, durable and lightweight ornaments to adorn the Capitol Christmas Tree. All ornaments must be submitted to the Forest Service no later than Sept. 15, 2024. Ornaments can be dropped off at any Alaska National Forest office or mailed to: 2024 Capitol Christmas Tree Ornaments; 161 East 1st Avenue, Door 8; Anchorage, AK 9950. **10,000 handmade ornaments are required to decorate the U.S. Capitol Christmas Tree and the smaller companion trees that will represent Alaska in Washington, D.C.*
- g. We invite everyone to learn more and follow the journey of the 2024 U.S. Capitol Christmas Tree at www.uscapitolchristmastree.com, Facebook: USCapitolChristmasTree, Instagram: @USCapitolChristmasTree, and X: @USCapitolTree.

9. Personnel Changes:

- a. Jorge Enriquez, Timber Management Assistant to District Ranger at Nogales effective about October 6th. Last day of work about September 20th. Rachel Brummet to be acting.
- b. Ray Born, District Ranger retires September 30th, last workday is September 27th. A person will be selected for a 120-day detail to fill in until a new ranger is hired.

Thank you for your ongoing support for Petersburg Ranger District and the Forest Service planning and project implementation.

Vernon Ray Born
Ranger Ray Born

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Enclosures: None

Cc: Jorge Enriquez
Nick Kloos.
Logan Wild



Petersburg Medical Center

Borough Assembly Report – September 2024 – Phil Hofstetter, CEO

FY24-28 Strategic Plan Goals, Priorities, and Benchmarks

Community Engagement:

- Rep. Mary Peltola arrived in Petersburg for a scheduled tour of PMC- old facility and new site on Aug. 10th and we had a very positive response.
- Met with Petersburg Borough federal lobbyist for tour of facility.
- Community can sign up online for site tours every Friday afternoon at 5:30pm at www.pmcak.org .
- Aug 5th: PMC reported at the Borough Assembly meeting.
- Aug 22: KFSK Radio PMC Live.
- PMC LTC residents host Radio Show at KFSK Aug 7th and Aug 21st.
- The Kinder Skog Orca Camp also was highlighted in KFSK for the theater camp Alice in Wonderland.



Petersburg Kids Dive Down the Rabbit Hole in Local Theater Production
Hosted by Olive Schmitt | Aug 1, 2024



Financial Wellness:

- **Accounts Receivables (AR) Update:** Accounts Receivables (AR) is still hovering around 80 days. The revenue cycle team continues to work on improving this metric with a target of 55 days.
- The status of the grants for FY25 is similar to last month with both new and continuation (program grants only excluding capital) exceed \$700k for FY25. There are still 6 pending requests for capital and programs totaling over \$9.7M.



Workforce Wellness:

- Justin Morgan, MD started as the new physician in the clinic.

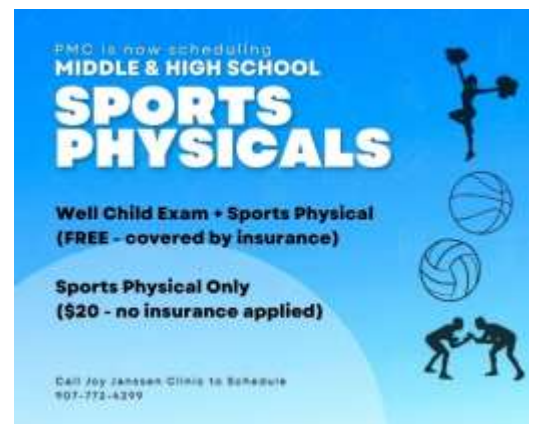
Facility:

- The New Facility site for the WERC building continues to make significant progress.
- Tour of the Sites: Community members can sign up online for site tours every Friday afternoon at 5:30pm at www.pmcak.org.
- Updates: Project updates are available on the PMC website under the “New Facility & Planning” tab: <https://www.pmcak.org/new-building.html>.



Patient-Centered Care:

- Primary care is offering well child exams with sport physicals.



**Mayor's Report
For
September 3, 2024 Assembly Meeting**

- 1. Early and Absentee Voting for the October 1, 2024 Municipal Election:**
Early and absentee voting will be held in the Training Room of the Police Department (downstairs near the main entrance to the Municipal Building) beginning Wednesday, September 11th, from 11:00 a.m. to 3:00 p.m., Monday through Friday. Early and Absentee voting will end at 12:00 p.m. on Monday, September 30, 2024.

- 2. Absentee Voting:** Go to the Borough website at petersburgak.gov for information on requesting an absentee ballot.

For more information regarding the October 1, 2024 Municipal Election, please contact Clerk Thompson at 907-772-5405 or dthompson@petersburgak.gov.



**Borough Manager's Report
Assembly Meeting 3 September 2024**

- ❖ We are wrapping up the lease agreement for the double rooms at Assisted Living, and completing the final review of the ordinance addressing food and services pricing at Assisted Living.
- ❖ Riverview Assisted Living in Juneau has contacted us about getting a tour of our facility.
- ❖ We have filled the janitorial position at Assisted Living. This will help tremendously with cleaning the facility so the care staff can focus on the residents more.
- ❖ This fall the library will be closed on Mondays due to staffing issues. Our regular hours will remain unchanged from Tuesday through Saturday.
- ❖ The library is hosting a special book signing and presentation with renowned Ketchikan artist Ray Troll on Thursday, September 5, at 6:30 PM. This event is sponsored by Lee's Clothing, as they celebrate 55 years of serving our community.
- ❖ I have reached out to Harai & Associated to get a proposal for permitting and engineering for Banana Point. Big thanks to the Denali Commission for the \$900,000 grant to repair the breakwater.
- ❖ Martin and crew are helping with the retrofit of the Parks-N-Rec restroom at the north end of Sandy Beach Park, which will permit year-round operation of that facility.
- ❖ The Streets crew dug a new trench to facilitate installation of fiber communication line from 14th Street to the Wastewater plant. The new line will increase communication transmission speeds over the DSL service currently in place.
- ❖ We have been working on correcting some longstanding manhole issues. The crew repaired one failing manhole lid and frame at 1304 North Nordic; and brought an inaccessible manhole up to grade at 22 Sing Lee Alley. There are several more on the list as time permits.
- ❖ Assistant Director Marohl is working up specifications and cost information for the proposed replacement street sweeper. Our current sweeper is still operational and not scheduled for replacement yet but has proven inadequate for the job it needs to perform. The proposed replacement will be presented to the Assembly for consideration during the next supplemental budget process.
- ❖ Garbage bear activity is very high, with daily reports of new incidents throughout the community. We suspect that most of the issues result from 1 or 2 problem bears that have learned the wrong habits and are now targeting garbage as their primary food source. Public Works is running PSAs to get the word out that garbage needs to be secured as required by Borough ordinance, and we are also providing bear straps for individual garbage cans upon request.

- ❖ As part of the work to supply electrical service to the WERC building, the line crew successfully cut over a portion of the distribution system from Circuit 62 to Circuit 63. This will help balance the circuits in our system and will help with sectionalizing when PMPL is restoring power to the community.
- ❖ PMPL has received comments from FERC on the Seismic Hazard Analysis and Stability analysis that was completed last year. We will be consulting with our Dam Safety Engineer on next steps to address FERC's comments.
- ❖ PMPL is working with the USFS on the permitting and agreements to upgrade the service to the district office building.
- ❖ Karl will be leading a tour of the Blind Slough Hydro project for the SEAPA contingent that is holding their quarterly board meeting in Petersburg on August 28th and 29th. Many thanks to the Assisted Living department for the use of their van for the field trip.
- ❖ Police Officers are conducting extra patrols at the school, and Chief Kerr attended a safety meeting with the Petersburg School District. This included providing traffic control for the Cross-Country meet.
- ❖ We have successfully replaced the weight room window with the help of Public Works.
- ❖ New fall schedules for the Pool and Gymnasium - please make sure to check schedules posted around the Community Center, on Facebook and on the Parks and Rec website. ** New Gym schedule on September 9th to account for the Youth Basketball program (which still needs coach volunteers!).
- ❖ Stephanie will be hosting a survival class on Sept 6th and 7th - registration is limited to 20 kids, parents encouraged to join. Topics include PFD's, Materials and Water, knot tying, emergency kit preparation, signaling, shelter building, flares, and fire building. Will be joined also by Bjorn Stolpe (SAR) and Aaron Hankins. More information will be out very soon.
- ❖ Jim Holder joined the department as the new Building Official on August 20th. He will be working toward securing ICC certifications in the coming months.
- ❖ We are completing maintenance on empty apartments so Elderly Housing should have two new residents in September.
- ❖ Steelhead Enterprises completed work on temporary access to the Elderly Housing greenhouse entrance and has ordered supplies for the main entrance repair project.
- ❖ We are short-staffed in many Borough Departments, including Parks & Rec., EMS, Police Department, Assisted Living and the Library.
- ❖ I continue to work with staff and the Borough Attorney on the proposal from American Cruise lines. We will invite them back to address the Assembly and answer questions in the Fall.
- ❖ The slowdown in summer traffic has allowed for staff to concentrate on annual maintenance projects like cleaning docks and floats, power – washing launch ramp and float/cleaning stations; mucking out grids and power washing grid bents.
- ❖ Harbor Staff continues to work on plans on removal and demo of 2 large vessels in the Harbor, the first scheduled for Oct. after all impound process has been legally completed.

Buck's Marine Service
Proposal for Removal of FV Pacific Queen
08/23/2024

Buck's Marine Service will commence operations on the removal of FV Pacific Queen (vessel) beginning 10/2/24 following the completion of Petersburg Harbor Master's impoundment of the vessel and legal obligations relating to impoundment of the vessel. Petersburg Borough will assume responsibility for the expense of disposing vessel material at the Petersburg Baler facility, and will assist using harbor resources in the movement of the vessel to and from demolition areas, including the designated area at Scow Bay. Buck's Marine Service be responsible for demolishing/deconstructing and transporting the vessel to the Baler facility and into the designated containers. Buck's Marine Service will be responsible for work site(s) cleanliness and spill prevention.

Work will begin by staging the vessel at one of the harbor's designated work docks. Necessary site safety materials (ie Oil Absorbants) will be secured, all materials above deck will be removed, remaining hazardous materials on board will be removed, and any other equipment or material from below deck that can be removed without compromising the stability or buoyancy of the vessel will be removed.

Depending on weather, on or around 10/20/24, Petersburg Harbor staff/resources and Buck's Marine Service will work together to beach the remaining portion (hull) of the vessel at designated access location in Scow Bay. Buck's Marine Service will secure vessel and maintain site cleanliness/spill prevention while completing the demolition and disposal.

Payment Schedule

Buck's Marine Service requests a deposit of 25% prior to project commencement to cover incurred costs of equipment and transportation. (Preferably by 08/29/24) Total bid for Buck's Marine Service's portion of this project being \$83,200, the initial deposit to be paid is \$20,800. Please make check payable to Buck's Marine Service LLC and mail this check to:

Buck's Marine Service
PO Box 60
Angoon, AK 99820

Upon commencing project on 10/2/24, and making significant progress on the removal of above deck materials, Buck's Marine Service will request an additional 25% payment (\$20,800) of the total to continue covering incurred costs including labor and to prevent unanticipated costs from inhibiting the continued progress of the project. Payment will be invoiced on 10/8/24, and check will be picked up in person by Sam Buck on 10/10/24. Final Payment will be invoiced and due upon project completion, anticipated to be by 11/1/24.